



**Use of Telehealth Remote Communications in Counseling & Supervision  
Training Agreement (Academic Year 2023-2024) \***

The Department of Counseling permits student trainees in practicum and internship to provide counseling services via telehealth remote communications and to receive supervision via telehealth remote communications. Per California Board of Behavioral Sciences, the Department of Counseling must approve and must have a written agreement with the internship site detailing the methods by which telehealth service is performed and supervision via videoconferencing is received.\*

The Department of Counseling permits use of ZOOM (HIPAA compliant version encouraged).

U.S. Department of Health and Human Services (HHS) permits use of non-public facing remote communication products such as: Apple Face Time, Facebook Messenger Video Chat, Google Hangout Video, Skype. HHS prohibits using communication products that are public-facing, which includes, but are not limited to: Facebook Live, Twitch, Tiktok.\*\*

Before using any technology and digital platforms to deliver school counseling to students, consult with your district/school regarding HIPAA and FERPA compliance. Read the privacy policies for the platforms that school systems use. Know limitations of school district’s platform. Advocate for a change if the platform is thought to be detrimental. Do not select or use a platform without district approval.\*\*

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**FOR AGENCY SUPERVISOR TO COMPLETE**

A. For internship agencies and supervisors that use telehealth remote communications to provide counseling and supervision, please check and certify that the practice, to the extent possible, endeavors to adhere to measures that safeguard client privacy, such as HIPAA, FERPA, or regulating body pertinent to your agency’s practice.

\_\_\_ Delivery of service via telehealth remote communications endeavors to adopt relevant federal and state measures to safeguard client privacy to the extent possible.

\_\_\_ Provision of supervision via telehealth remote communications adopt relevant federal and state measures to safeguard client privacy to the extent possible.

B. Required to provide detail: What methods are used to provide counseling service via telehealth remote communications?

C. Required to provide detail: What methods are used to provide supervision via telehealth remote communications?

D. Is your agency governmental entity, school, college, university, or institution that is nonprofit and charitable?

\_\_\_ Yes

\_\_\_ No (if No, for MFT trainees, the law requires that supervisor contact to be in person)

Internship Agency: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Signature & Date: \_\_\_\_\_

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**FOR STUDENT TRAINEE AND DEPARTMENT OF COUNSELING TO COMPLETE**

Trainee's Name: \_\_\_\_\_ SF State ID: \_\_\_\_\_

Course #: \_\_\_\_\_ Section: \_\_\_\_\_ Instructor's Name: \_\_\_\_\_

SF State Internship Coordinator: \_\_\_\_\_ Date \_\_\_\_\_

\* California Board of Behavioral Sciences (BBS) updated statement per CA Governor's Executive Order N-43-20  
[https://www.bbs.ca.gov/pdf/updated\\_coronavirus\\_statement.pdf](https://www.bbs.ca.gov/pdf/updated_coronavirus_statement.pdf)

\*\* Telehealth / Videoconferencing communication platform references:

American School Counselor Association (ASCA): School counseling and school reentry during COVID-19:

<https://www.schoolcounselor.org/Publications-Research/Publications/Free-ASCA-Resources/COVID-19-Resources>

California Association of Marriage & Family Therapists (CAMFT): Telehealth, HIPAA, and compliant telehealth platforms. <https://www.camft.org/Resources/Legal-Articles/Telehealth-HIPAA-and-Compliant-Telehealth-Platforms>

California Board of Behavioral Sciences (BBS): [https://www.bbs.ca.gov/pdf/bbs\\_stmt\\_hhs\\_telehealth.pdf](https://www.bbs.ca.gov/pdf/bbs_stmt_hhs_telehealth.pdf)

Department of Health and Human Services (HSS): <https://www.hhs.gov/hipaa/for-profession/als/special-topics/emergency-preparedness/notification-enforce-ment-discretion-telehealth/index.html>